

Kia ora and thank you for registering your event for G.J. Gardner Homes Clean Up Week 2020!

Your clean up will be joining hundreds of events around the country working to remove litter from our environment. Tens of thousands of volunteers are expected to help clean up New Zealand, so thank you for taking part in the nation's largest community based environmental event.

Evaluation Report

After you have finished your clean up you are required to submit a short evaluation to us. This allows us to collect data, identify what has gone well and get feedback on how we can improve for next year. Please make sure you take note of how much rubbish you collect, how many volunteers you have helping, any unusual finds, or other information you think will be of interest to us.

This is a simple online form that will take about five minutes to fill in. The form can be found at **www.knzb.org.nz**. We will also email you out a link after G.J.'s Clean Up Week.

Please note

If you need support with your Evaluation Form please send us an email and we will be happy to help – cleanup@knzb.org.nz. All forms received by 30 September 2020 will go into the draw to WIN a Samsung tablet.

Important

As part of the registration process, you would have read the G.J.'s Clean Up Week 2020 Event Guide – this contains the following information that you will need to ensure a safe and successful event:

- Council contacts
- Health and safety
- · Guide to disposing of rubbish

Once again, thank you for getting involved and helping to Keep New Zealand Beautiful and please remember to fill in the online Evaluation Form, Volunteer Registration Form and any Accident/Incident Reports necessary.

For further assistance, please email cleanup@knzb.org.nz or call **09 264 1434**.

Kind regards,

Heather Saunderson

CEO Keep New Zealand Beautiful