



# TERMS & CONDITIONS

**This document forms the terms and conditions for all individuals and groups registering to receive free clean up resources from Keep New Zealand Beautiful. By registering for free clean up resources your group is agreeing to these terms and conditions.**

1. All requests for clean up kits must be made through the Keep New Zealand Beautiful website and all fields must be answered accurately: <http://www.knzb.org.nz/Cleanupkit>
2. When promoting or advertising your event you must include Keep New Zealand Beautiful as a partner by including the KNZB logo and/or mentioning the fact that Keep New Zealand Beautiful are supporting your event by providing the resources. Examples of your advertising is to be sent to [marketing@knzb.org.nz](mailto:marketing@knzb.org.nz).
3. During your event it is important to ask volunteers to document the litter that is collected and to take photographs as you will need this information to complete your evaluation form. During your event be sure to also count how many full rubbish bags you collect. Note how many are landfill waste and how many are recycling.
4. You must fill out the online evaluation form no more than 10 business days after your clean up event by logging on to: <http://www.knzb.org.nz/cleanupevaluation>. You must answer each question as accurately as possible.
5. If you send us any photos from your event - please ensure that you have gained consent from all people featuring in the photos as all photos submitted may be used by Keep New Zealand Beautiful for the promotion of further clean up initiatives.
6. Ensure the safety of all participants by conducting a Hazard and Risk assessment at the site prior to the clean up and brief all participants on the day about Health and Safety.
7. For more information on Keep New Zealand Beautiful visit [www.knzb.org.nz](http://www.knzb.org.nz).
8. The suppliers of the clean up resources are Keep New Zealand Beautiful, PO Box 58932, Botany, Auckland 2163.

## FOR FURTHER INFORMATION

